

School District of Manawa

Board of Education Meeting Agenda

June 20, 2022



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(US) +1 347-896-0125 PIN: 602 894 010#

1. Call to Order – President Reiersen – **7:00 p.m.** – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room,
800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. District Showcase:
 - a. Krystal Draeger, District Health Support - Project ADAM
 - b. State of Wisconsin Proclamation - Fab Lab Day - May 17, 2022
6. Presentations:
 - a. Key Performance Indicators - Principals
 - i. Engagement & Satisfaction IV. C. Secondary Co-curriculars
 - ii. Learning I.E. Post-Secondary/Certifications Implementation Plan
 - iii. Learning I.A. Predictive Tests - setting the new baseline with iReady
7. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
8. Consent Agenda
 - a. Approve Minutes of a May 16, 2022 Regular Board Meeting and a June 1, 2022
Special Board Meeting
 - b. Treasurer’s Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. LWHS/MMS Teachers donated \$40 to the Urgent Needs Fund in Memory
of Gloria Trice
 - ii. Thrivent \$500 donation to 2022 Heart of Gold Recipient
 - d. Accept Grant from Wisconsin Economic Development Corporation (WEDC) of
\$25,000 for LWHS to build a Fab Lab
 - e. Consider Renewal of the WIAA Membership for SY22-23
 - f. Accept the Professional Educator Transfer Request - MS ELA Teacher to .49 FTE
MS Special Assignment Teacher SY 2022-23 as Presented
 - g. Acknowledge Resignation of Custodial/Food Service Support Staff as Presented
 - h. Acknowledge Resignation of District Administrative Support/Special Education
Administrative Assistant/IT Administrative Support as Presented

- i. Consider Approval of MS/HS School Counselor
9. Any Item Removed from Consent Agenda
 - a.
 - b.
10. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
11. Correspondence:
 - a. Thank you Card from Mary Conroy
12. District Administrator's Report:
 - a. Student Council Representative - None this month.
 - b. Legislative Update
 - c. Monthly Enrollment Update - None this month.
 - d. Curriculum Update
 - e. NEOLA Policy or Administrative Guidelines Technical Changes - None this month.
 - f. Secondary Principal Candidate Community Meet and Greet Session on June 23
 - g. Rodeo Parade Update
13. School Operations Reports:
 - a. ES Principal / Special Education Director: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - None this month.
14. Business Related Reports:
 - a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
15. Director's Reports:
 - a. District Reading Specialist: Highlights - Included in Board Packet
 - b. Technology Director: Highlights - Included in Board Packet
16. Board Comments:
 - a.
 - b.
17. Committee Reports:
 - a. Finance Committee (Jepson)
 - i. Consider Approval of the Reduction of One (1) Bus Route for the 2022-23 School Year as presented
 - ii. Consider Approval of Transportation Cost Increase from Kobussen, LTD for the 2022-23 School Year as presented
 - iii. Consider Approval of Food Service Meal and Milk Prices for the 2022-23 School Year as presented
 - iv. Consider Approval of Food Service Vendors for the 2022-23 School Year as presented

- v. Consider Approval of Purchase of Combi Oven for the Food Service Kitchen as presented
- vi. Consider Approval of Student Assurance for Student Accident Insurance for the 2022-23 School Year as presented
- vii. Consider Approval of Class and District Fees for the 2022-23 School Year as presented
- viii. Consider Approval of Athletic Trainer Agreement for the 2022-23 School Year as presented
- ix. Fund 46 Deposit
- x. Monthly Financial Summary
- xi. Other Post Employment Benefits (OPEB)
- xii. School Finance 101
 - 1. Review The Funds and Fund Balance
 - 2. Zero-based Budgeting
 - 3. Revenue Limit Worksheet - page 1
- xiii. Finance Committee Planning Guide
- b. Buildings & Grounds (Griffin)
 - i. Consider Endorsement of MES Playground Proposal with Lee Recreation as Presented
 - 1. Excavation pricing pending
 - 2. Wood chip price pending
 - 3. Other
 - ii. Consider Endorsement of Hoffman Proposal for Construction Coordination Assistance as Presented
 - 1. Site Lighting
 - 2. Auto Operator on Atrium Door
 - 3. Ag Room Exhaust
 - 4. Green Space Re-seed
 - iii. Consider Endorsement of Water Bottle Filler Retrofit Kits as Presented
 - iv. Consider Endorsement to Replace the 2005 E150 Ford 8 Passenger Van
 - 1. Mileage as of May 11, 2022 = 125,849
 - 2. Air Conditioning not working; Attempted low cost repair of recharging coolant- lasted less than two weeks (5-12-2022); Repair estimate exceeds \$2,000
 - 3. Some rust
 - v. Consider Endorsement of Alliant Energy Solar Contract as Presented
 - vi. Discuss adding a softball field/complex on new green space per Hollman (Information)
 - vii. Review Ahern Fire Protection Annual Report for MS/HS as Presented (Information)
 - viii. Review Summer Project Work (Information)
 - 1. New long jump/triple jump pit covers installed
 - 2. Edging around track in progress

3. Rubberization of track and runways - Begins Tuesday, June 14, 2022
4. Replace lighted exterior sign at MS/HS
5. Replace MES wooden sign
6. Touch up plaques on MS/HS south exterior wall - Heather Weisner
7. Removal of east football field stairway that in no longer useable due to new bleachers
8. Disc golf - maintain and improve through Waupaca Disc Golf Club
9. Master Electric (All work listed below is new unless otherwise noted.)
 - a. Outlets added in HS English classroom
 - b. Power pole repaired in robotics classroom
 - c. Controller line run for alarm system (leftover from referendum work)
 - d. Connect power to retractable batting cage
 - e. Replace fan cage damaged by ball strike
 - f. Replace powerpack light on MES north wall entrance
- ix. Review Buildings & Grounds Monthly Budget Summary
- x. Finalize Review of Key Performance Indicators
- xi. Buildings & Grounds Committee Planning Guide
- c. Policy and Human Resources (Reierson)
 - i. Overview of 3D Institute for Professional Development and Evaluation Document for Athletic Coaches as Presented *If this professional development model is of interest, it will be brought forward for endorsement at the July P and HR meeting.*
 - ii. Overview of Program “Teen Intervene” for Teen Athletes as Presented *If this intervention program is of interest, it will be brought forward for endorsement at the July P and HR meeting.*
 - iii. *Special note regarding Handbook Annual Review: Handbooks will be posted to the School District of Manawa website following Board of Education approval of substantive language changes as presented. The Manawa Board of Education will be notified of the date that this handbook (or plan as appropriate) is converted to a version considered compatible for use by individuals with visual impairments or limited vision as per the Office of Civil Rights requirements and posted to the School District of Manawa website. This OCR compatible conversion may impact the appearance of the document (i.e. change in fonts, font sizes, paging in the table of contents, etc.) resulting in technical changes but no substantive changes will be made. Should a substantive change be required, the handbook (plan) will be brought back to the Board of Education for approval.*
 1. Coaches Handbook
 2. Support Staff Handbook
 3. Information Technology Plan

- iv. Discuss Job Description and Title for Special Assignment Teachers and Secondary Resource Courses
- v. Consider Endorsement of PO8510 - Wellness as Presented
- vi. Consider Endorsement of PO2210 - Curriculum Development as Presented
- vii. Consider Endorsement of AG5463 - Student and Credit Transfer from Nonpublic Schools as Presented
- viii. Consider Endorsement of AG8600 - Transportation as Presented
- ix. Consider Endorsement of PO0155 - Committees as Presented
- x. Consider Formation of Support Staff Job Satisfaction Committee
 - 1. Consider Staff Engagement Opportunities- KPI IV. Engagement & Satisfaction E., F., and G. Staff, Parent, and Student Surveys
 - 2. Review Staff Survey
- xi. Policy & Human Resources Committee Planning Guide
- d. Curriculum Committee (Hollman)
 - i. Consider Endorsement of Little Wolf High School Student-Parent Handbook as Presented
 - ii. Consider Endorsement of Manawa Middle School Student-Parent Handbook as Presented
 - iii. Consider Endorsement of the English Learner Handbook as Presented
 - iv. Consider Endorsement of TEALS Program for Use in Computer Science as Presented
 - v. Consider Endorsement of StudySync Pilot Resource for Grades 6-8 English Language Arts as Presented
 - vi. Consider Endorsement of SDM Technology Plan as Presented (now includes SDM Chromebook Program)
 - vii. Curriculum Committee Planning Guide

18. Unfinished Business:

- a. Consider Approval of PO2431 - Interscholastic Athletics as Presented
- b. Consider Approval of PO6146 - Post-Issuance Compliance Policy as Presented
- c. Discussion of a School Resource Officer Position as Requested by a Citizen

19. New Business:

- a. Consider Approval of the Reduction of One (1) Bus Route for the 2022-23 School Year as Presented
- b. Consider Approval of a One-Time 8% Transportation Cost Increase from Kobussen, LTD for the 2022-23 School Year as Presented
- c. Consider Approval of Food Service Meal and Milk Prices for the 2022-23 School Year as Presented
- d. Consider Approval of Food Service Vendors for the 2022-23 School Year as Presented
- e. Consider Approval of Purchase of Combi Oven for the Food Service Kitchen as Presented
- f. Consider Approval of Student Assurance for Student Accident Insurance for the 2022-23 School Year as Presented

- g. Consider Approval of Class and District Fees for the 2022-23 School Year as Presented
 - h. Consider Approval of Athletic Trainer Agreement for the 2022-23 School Year as Presented
 - i. Consider Approval of Alliant Energy Solar Contract as Presented
 - j. Consider Approval of Little Wolf High School Student-Parent Handbook as Presented
 - k. Consider Approval of Manawa Middle School Student-Parent Handbook as Presented
 - l. Consider Approval of the English Learner Handbook as Presented
 - m. Consider Approval of TEALS Program for Use in Computer Science as Presented
 - n. Consider Approval of SDM Technology Plan as Presented (now includes SDM Chromebook Program)
 - o. Consider Approval of Occupational Therapy 66.03 Agreement with the Weyauwega-Fremont School District as Presented
 - p. Discussion on the 2022-23 Key Performance Indicators
20. Next Meeting Dates:
- a. June 21, 2022 Board of Education Retreat with Administration - 5:00 p.m.
 - b. June 23, 2022 Public Meet and Greet with Secondary Principal Candidate - 6:30 -7:30 p.m. LWHS Commons
 - c. June 23, 2022 Special Board of Education Meeting - Closed Session 7:30 p.m.
 - d. July 6, 2022 Policy and Human Resource Committee Meeting - 5:00 p.m.
 - e. July 7, 2022 Curriculum Committee Meeting - 7:00 p.m.
 - f. July 13, 2022 Finance Committee Meeting - 5:00 p.m.
 - g. Buildings and Grounds Committee Meeting - TBD
 - h. July 18, 2022 Regular Board of Education Meeting - 7:00 p.m.
21. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation 2) Professional Educator Evaluation
22. Board May Act on Items Discussed in Closed Session
23. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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